Draft Work Plan 2010 - 2011 for ESABII

: Preparation/ maintenance
: Implementation/ completion

The following activities on biodiversity information and taxonomic capacity building are the minimum basis to implement the Strategy for ESABII.
Additional activities in line with the Strategy can be included in this Work Plan.

Deliverable	Activities	Responsibility/ lead	Funding/ contribution	Timeframe 2009 (7 8 9 10 11 12)	2010 (1-12)	2011 (1-12)	2012 (1-12)
1. Overall design for the operation							
0	**Meetings** Prepare and hold the 1st Member	MoE-J	MoE-J	▓			
	Prepare and hold the 2nd Member Conference in 2011 (The schedule and the venue will be decided by the interim Secretariat.)	Interim Secretariat				▓	
1-1	**Organization and administrative**						
	Prepare the organization and administrative structure for the ESABII, stipulating the details in the draft Strategy for ESABII	MoE-J		▓			
	Agree on the proposed organization and administrative structure	Member Countries		▓			
	Develop a proposal for the establishment of the permanent Secretariat	Interim Secretariat			▓	▓	
1-2	**Work Plan** **Work Plan 2010-2011** Prepare a draft of the Work Plan 2010-2011 in accordance with the draft Strategy for ESABII	MoE-J		▓			
	Adopt the Work Plan 2010-2011 at the 1st Member Conference.	Member Countries		▓			
	Work Plan 2012-2013 Prepare a draft of the Work Plan 2012-2013 in accordance with the Strategy and taking into consideration progress of the implementation of the Work Plan 2010 - 2011	Interim Secretariat				▓	
	Adopt the Work Plan 2012-2013 at the 2nd Member Conference	Members				▓	
	Evaluation and revision of the Work Plan Prepare a report on the implementation of the Work Plan 2010 - 2011	Interim Secretariat				▓	
	Evaluate the implementation of the Work Plan 2010 - 2011 at the 2nd Member Conference	Members				▓	
1-3	**Financially ensured projects** Develop project proposals and identify appropriate donors with support from the Steering Committee	Members, Steering Committee, interim Secretariat, Members of Expert Group			▓	▓	
	Coordinate project proponents and donors through the Steering Committee and the Secretariat	Steering Committee, interim Secretariat			▓	▓	
	Help ESABII members in project planning and proposal development						
1-4	**Dissemination of ESABII information** Develop web-pages, videos, brochures and other information materials for dissemination targeting policy makers, scientists, the private sector and general	Interim Secretariat	MoE-J		▓	▓	
2. Development of Biodiversity Information							
2-1	**Regional needs assessment report** Prepare a report on regional needs assessments utilizing reports conducted by ASEAN+3 GTI Workshop held in 2009 and others for the implementation of policies and programmes for the conservation of biodiversity and its sustainable use	ACB, Interim Secretariat		▓			
	Report the summary of regional need assessment to the Members at the 1st Member Conference and submit the report to the Secretariat of CBD	ACB, Interim Secretariat		▓			
	Prioritize the needs in the process of developing biodiversity information						
2-2	**ESABII website to enhance the utilization of biodiversity information** Develop ESABII website to widely provide biodiversity information	Interim Secretariat	MoE-J		▓	▓	
	Provide technical support from the members of the Expert Group to the users including how to properly and effectively use the information.	Members of the Expert Groups			▓	▓	

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Deliverable	Activities	Responsibility/ lead	Funding/ contribution	Timeframe 2009 (7 8 9 10 11 12)	2010 (1-12)	2011 (1-12)	2012 (1-12)
2-3	**Web-based user friendly and on-demand interface of the biodiversity information**						
	Identify available data resources, research institutes and organizations for cooperative works in exploring and sharing the information	MoE-J, Members			☐ (prep 2010)		
	Establish the modality of operation including data sharing, ownership and credit attribution						
	Develop, in accordance with need assessment and priority, biodiversity information based on identified available data sets	MoE-J	MoE-J		☐■		
Taxonomic Capacity Building							
3-1	**Taxonomic needs assessment report**						
	Prepare a report on regional need assessment of taxonomy utilizing reports conducted by ASEAN+3 GTI Workshop held in 2009 and others	ACB, Interim Secretariat		☐			
	Report the summary of regional need assessment to the Members at the 1st Member Conference and submit the report to the Secretariat of CBD	ACB, Interim Secretariat			■		
	Prioritize the needs of taxonomic capacity building						
3-2	**Regional action plan on taxonomic capacity building as the GTI regional action plan on taxonomic capacity building of East and Southeast Asia** Develop a regional action plan to be contained in the Work Plan	Members		☐■			
3-3	**Taxonomic capacity building programmes**						
3-4	**Taxonomic products to be useful for the capacity building**						
	Develop project proposals for taxonomic capacity building and hold the project	Members			☐	☐	
	Secure funding for the ASEAN Regional Diagnostic Network (ARDN)	ASEANET & Members					
	1) Establish and manage the Network	ASEANET		☐	■	■	
	2) Communicate goals, capabilities and mode of action of the Network	ASEANET			■	■	
	3) Enhance diagnostic tools and skills	ASEANET			■		
	Project for Taxomic Capacity Building and Governnance for Conservation and Sustainable Use of Biodiversity	ACB	JAIF		☐	☐	
	1) Prepare project proposals for taxonomic capacity building by ACB	ACB	JAIF	☐			
	2) Plan and design training programmes for taxonomic capacity building with the assistance of the Members and the members of Expert Group	ACB, Members, Members of Expert Group	JAIF		☐		
	3) Hold three training courses for taxonomic capacity building as part of the training programme planned above with assistance from the members of Expert Group, relevant organizations and networks	ACB, Members, Members of Expert Group, relevant organizations and networks	JAIF		■	☐	
	4) Carry out educational internship programme of AMS	ACB	JAIF		■	☐	
	5) Develop a database of human resources for taxonomy in the region.	ACB	JAIF		■	☐	
	6) Develop and disseminate the products for taxonomic capacity building such as guides for species identification	ACB	JAIF		■	☐	
	7) Designation and organization of GTI-NFPs in all ASEAN countries	ASEAN countries	JAIF		■		